

**Microsoft® FRx® Add-on Modules**

Reference  
Guide

**Choose additional  
functionality to fit your  
unique business needs.**

**For additional product functionality and maximized power for your Microsoft® FRx® application, consider the following Add-on Product Modules, available for most general ledgers:**

<b>FRx® Report Designer</b>	<b>1</b>
<b>FRx® Report Launcher</b>	<b>2</b>
<b>FRx® DrillDown Viewer™</b>	<b>3</b>
<b>FRx® Report Manager</b>	<b>4</b>
<b>FRx® Report Server</b>	<b>5</b>
<b>FRx® WebPort</b>	<b>6</b>
<b>FRx® Currency Translation</b>	<b>7</b>
<b>Taking the Next Steps</b>	<b>8</b>

## **FRx® Report Designer**

FRx Report Designer allows you to create, generate, and maintain boardroom-quality financial reports from the convenience of your desktop, without the assistance of your IT department or a database professional. Powerful and flexible Row Format, Column Layout, and Reporting Trees building blocks ensure that all relevant account information from a variety of data sources is contained within your reports, and that you can quickly and easily respond to changes in your business. Simple drop-down menus provide output options to a variety of popular formats, such as FRx® DrillDown Viewer™ files, Microsoft® Office Excel® spreadsheets, Microsoft OLAP cubes, and HTML or ASCII text files. You can also publish reports created in Microsoft FRx to XBRL (Extensible Business Reporting Language) “instance documents” without a technical understanding of XML (Extensible Markup Language) technology. Finally, security settings can be applied within FRx Report Designer, giving you confidence that sensitive financial information can only be accessed by those who rely on specific data to do their jobs.

FRx Report Designer is recommended for finance professionals who need to create, generate, and distribute financial reports on a regular basis.



## FRx® Report Launcher

FRx Report Launcher helps finance professionals and executives select pre-existing reports, specify output options, and generate the reports they need, all on an on-demand basis. Users are able to click or “drill down” to the transaction detail level while maintaining the format and integrity of the original report design.

FRx Report Launcher is recommended for executives, managers, and anyone else who needs quick access to up-to-date information contained in commonly used, previously created reports.

## FRx® DrillDown Viewer™

Microsoft FRx DrillDown Viewer allows users to review detailed reports while working online or offline, without accessing the general ledger or company network. By “drilling down” on a report row, users can access multiple layers of information—all the way down to transaction-level detail—giving them greater insight to the numbers, which means fewer questions back to you. FRx DrillDown Viewer files contain easy-to-understand, nonmodifiable reports that simplify the analysis of performance by company, individual department, or division, or against goals and budget. Reports can be printed or forwarded to others, and the data can be output to FRx® Instant!OLAP® or Excel for further graphing and analysis.

FRx DrillDown Viewer is recommended for executives and managers across the organization who make decisions based on the financial performance of the company.



## FRx® Report Manager

FRx Report Manager makes it easier to pull together all the documents you need to deliver customized, comprehensive financial information to recipients across your organization. A clear and simple user interface guides you through the report book creation process in a few logical steps, making the creation, organization, and distribution of your company's financial information a smooth process. Multiple output types, including FRx DrillDown Viewer files, Microsoft Office documents, and other reports produced from diverse reporting applications, can be packaged together in a report book, then e-mailed, posted to a network or to FRx® WebPort, or printed for manual distribution.

With security settings applied at both the user and group levels, report book recipients receive only the information appropriate to their jobs. Information is presented in the order you want the financial story to unfold, and headers, footers, and page numbers are conveniently carried throughout, making it easy for users to quickly find the information they are looking for. Report book templates can be named and saved for use again and again, and by resetting the reporting period dates, your Microsoft FRx reports will automatically regenerate and populate your latest report book with up-to-the-minute information each time.

FRx Report Manager is recommended for finance professionals who are responsible for the production and distribution of boardroom-quality report packages containing information from multiple sources.

## FRx® Report Server

FRx Report Server helps you automate the production of reports you run and distribute on a regular basis. Reports can be scheduled to run overnight or during off-peak hours, resulting in minimal impact on your server resources. You can also select when and how specific reports should be generated and distributed— via e-mail (in a compressed and encrypted FRx DrillDown Viewer file), published on the Web, or in a shared directory. And by sending your reports to the FRx Report Server for processing and distribution, your workstation is available for other projects. Finally, you can add additional FRx Report Server engines to your configuration, allowing you to generate multiple reports at the same time. (One additional report at a time per engine, four engines maximum.)

FRx Report Server is recommended for finance professionals who need to schedule the generation and distribution of financial reports. In most cases, one FRx Report Server is adequate; however, additional FRx Report Server engines can enhance a production environment significantly, if you need to produce large or complex financial reports simultaneously.



## FRx® WebPort

FRx WebPort allows you to quickly publish, store, and manage Microsoft FRx reports and non-Microsoft FRx documents on a security-enhanced Web site. Authorized users can access the FRx WebPort Web site using only a Web browser. No additional hardware or software is required. Access requires a log-in, and additional security can be set at the Reporting Tree level, ensuring that each recipient can access only the information appropriate to their job responsibilities. Users can drill down to access multiple layers of detail down to the transaction level, and advanced printing options allow you to print the presentation-quality report containing only the information that you need.

FRx WebPort is recommended for finance professionals with FRx Report Designer or FRx Report Launcher licenses who frequently distribute financial reports and related information to large, geographically dispersed audiences. A set number of FRx WebPort viewing licenses are included with FRx WebPort; however, additional licenses may be required to ensure that all executives and managers can gain quick access to important information around the clock.

## FRx® Currency Translation

For companies who do multinational reporting, automatic currency translation is a requirement. The sophisticated FRx Currency Translation feature in Microsoft FRx fulfills this need. You can create multiple exchange rate tables using Microsoft FRx, or you can access the exchange rate table information maintained in your general ledger. The Monthly Rates Table supports month-end and monthly average rates for automatic or manual currency translation calculations in your reports, so you do not have to accumulate and average your daily rates. Translations can be defined on a row-by-row basis, and exchange rates can reflect daily “spot” rates, historic rates, and triangulation currencies. Additionally, you can calculate annual average rates, streamlining the maintenance in the Column Layout when you create new reports. FRx Currency Translation allows you to create financial statements based upon the “home” currency set up in your general ledger, and translate it into other currencies for reporting and further analysis, while the data in your general ledger remains untouched.

FRx Currency Translation is recommended for the finance professionals who need to create, generate, and distribute financial reports translated into other currencies.

## Taking the Next Steps

We want to make your decision-making process an easy one.

To learn more about the Microsoft FRx Add-on Modules, please explore the following options:



Participate in an informative Web-based product demonstration, prerecorded for your convenience.

Visit our web site at:

[www.frxsoftware.com/webinar/schedule](http://www.frxsoftware.com/webinar/schedule).



To speak with someone regarding the powerful benefits of Microsoft FRx, please call us at 1-800-379-8733 or +1-303-741-8000. Depending upon the general ledger that you use,\* you may be referred to a Microsoft partner for follow-up.

For more information, visit [www.microsoft.com/frx](http://www.microsoft.com/frx)

\*Microsoft FRx product module availability is dependent upon your general ledger. To find out which modules are available for your specific Microsoft FRx edition and configuration, please contact your general ledger provider or reseller. Depending upon the Microsoft FRx edition (Desktop, Professional, or Enterprise) that you use, some of this functionality may already be included in your base configuration. However, you may be able to acquire additional licenses for these modules.



For more information, visit [www.microsoft.com/frx](http://www.microsoft.com/frx)